



JOB ANNOUNCEMENT

Safer States Policy Manager

[Safer States](#) is seeking an experienced and passionate Policy Manager to help lead policy campaigns and other solutions for toxic chemicals and plastics. If you are a policy professional who wants to make a difference in the fight for clean water, safer products, and healthy communities then this might be right for you.

As a Policy Manager, you will collaborate closely with Safer States and Toxic-Free Future staff, state-based allies, and other stakeholders to most effectively reduce the use and community health impacts of toxic chemicals, especially those used in products, and advance the adoption of safer alternatives. This role requires a combination of skills in research, policy development, and analysis, along with the ability to work collaboratively.

This is a full or part-time role that includes generous benefits including employer-paid medical, dental, and vision insurance, a monthly wellness benefit, a flexible spending account, and paid vacation and holidays. Benefits may be prorated for less than full-time work. The starting salary for this position is \$90,000 to \$98,000, depending on experience. If part-time, pay will be prorated.

About Safer States:

Safer States is a national alliance of environmental health organizations and coalitions working to safeguard people and the planet from toxic chemicals, and to ensure the availability of safer solutions for a healthier world. Led by state-based organizations, the alliance seeks government and corporate action to transition away from harmful chemicals, to support safer chemicals and materials, and to protect communities from chemical pollution associated with consumer products. Our alliance has supported the adoption of hundreds of policies that reduce the use of and exposures to toxic chemicals and plastics.

Safer States, a fiscally sponsored program of [Toxic-Free Future](#), is governed by a Steering Committee of representatives from seven states (currently Connecticut, Massachusetts, Maine, Michigan, Minnesota, New York, and Washington).

Responsibilities of the Policy Manager:

- Lead strategic policy initiatives to address toxic chemical use and pollution impacts, including research, policy development, coalition building, and

facilitating dialogues to refine and implement campaign objectives and align tactics.

- Foster trust and respect among partners by working respectfully and collaboratively with Safer allies, and cultivate and maintain effective relationships with stakeholders, including government officials.
- Develop supportive materials such as fact sheets and presentations for stakeholders ranging from the public to legislators and other decision-makers, as well as comment letters and blogs.
- Conduct thorough policy research and analysis to drive initiatives aimed at promoting safer materials and curbing toxic chemicals and plastics.
- Represent Safer States at conferences, with government officials, the media, and NGO alliances.

Qualifications:

- Degree in environmental health, public health, environmental studies, or a related field or equivalent experience.
- Five years of experience in public health or environmental policy analysis.
- Direct experience developing policy recommendations for state or federal officials.
- Very strong written and oral communication skills, ideally including experience as the author of policy recommendations and supporting materials.
- Keen attention to detail while also having a clear understanding and focus on broad policy objectives.
- Experience convening diverse stakeholders and guiding them to shared goals or strategies.
- Strong project management skills and exceptional team skills.
- Strong research experience and experience translating scientific information for a lay audience.
- Experience working remotely and availability to work with allies across varying time zones.
- Proficiency with office technology including Zoom, Google Workspace, and Microsoft Office software.
- Ability to travel by air approximately 2-3 times per year.

Location: Portland, Oregon or Remote

Equal Opportunity Employment, Equity, and Inclusion:

TFF is committed to providing an inclusive environment of mutual respect where equal employment opportunities are available to all applicants and teammates without regard to race, color, religion, gender, sexual orientation, gender identity, national origin, age,

disability, genetic information, marital status, political affiliation, amnesty, or status as a covered veteran, in accordance with all applicable federal, state, and local laws. We believe that diversity and inclusion are critical to our success as an organization working to protect the health of all people from harmful chemicals. TFF seeks to recruit, develop, and retain the most talented people from a diverse candidate pool and foster an inclusive environment. This policy applies to all terms and conditions of employment, including hiring, placement, promotion, termination, layoff, leave of absence, compensation, and training.

To Apply

- Email a resume and cover letter (PDF only) to admin@saferstates.org.
- List Safer States Policy Manager in the subject line and address the cover letter to Sarah Doll, National Director.
- In your cover letter, state whether you prefer a full or part-time role, and if part-time, list your ideal weekly work schedule.
- Interviews will be conducted on a rolling basis. The position will be open until filled.